

EAST COUNTY FIRE & RESCUE

Regular Board of Fire Commissioners Meeting

April 21, 2009

CALL TO ORDER:

The meeting was called to order by Chairman Gary Larson at 7:00 PM at Station 1-1.

The following were in attendance: John Clancy, Greg Cox, Harry Goodnight, Gary Larson, Victor Rasmussen; Scott Koehler, Bob Jacobs, Dean Thornberry; Kevin Bergstrom, Brooks Cooper, Mike Fischer and Leo Leon.

AGENDA ADJUSTMENTS:

Commissioner Larson sought adjustments to the agenda.
There were none.

CONSENT AGENDA:

- ◆ Approval of Minutes:
 - April 7, 2009 Regular Board Meeting Minutes
 - April 7, 2009 Local BVFF&RO Meeting Minutes
- ◆ Approval of April 21, 2009 Financial Report

MOTION (by Clancy): To approve the Consent Agenda. SECONDED by Rasmussen. Passed Unanimously.

OPEN TO THE PUBLIC:

There was no public comment.

CORRESPONDENCE:

There was no correspondence.

REPORTS OF OFFICERS:

Chief Koehler could not attend tonight's meeting, due to training, but provided this written report:

<u>Total Calls</u>		<u>Projected:</u>
FY2007	1.65 Calls/day	605/year
FY2008	1.70 Calls/day	623/year
<u>FY2009</u>		
170 Calls	1.53 Calls/day	559/year

Calls that have occurred since the last Regular Board Meeting:

- 13 EMS
- 4 Non-Injury MVAs
- 3 Public Service
- 1 Injury MVA
- 1 Burning Complaint
- 1 Mutual Aid--Camas (Kitchen Fire)
- 1 Mutual Aid--Washougal (Engine/Rehab Unit/Air Unit for Structure Fires)
- 1 Mutual Aid--Skamania County (Fire Alarm at Cape Horne—Skye School)

Life-Flighted an ATV Accident Patient from Jones Creek (via MotoCross LZ)

Station 1-5 Opened Yesterday with 12-hour Ambulance—7 AM to 7 PM—Ran several medical calls
Moved WT 1-5 to Station 1-3 for the interim. E1-5 remains In-Service—In Quarters
Shared Services Talks Continue

Camas City Council Signed Interlocal Agreement for 5 Full-Time Staff
New Intern Fire Fighter—Matt Baker—has started. He is assigned to shadow Captain Carnes.
Volunteers, Part-Timers and Temporary FT Captain Standing Shifts at Sta 1-1 to Help Fill Duty Schedule
Budget Freeze Continues Until Tax Revenue Can Be Confirmed vs Planned Expenditures
Actions Taken Based Upon Staffing Costs
Hosted Flashover Training for Fire Academy (Camas Fire, Clark County F&R and Vancouver Fire)
New Camas Fire Fighters complete Fire Academy in 3 weeks. Then on to Driver/Pump Academy
Three Applicants Competing for Paramedic Assistance Program
Working on Health & Fitness Grant
Preparations Being Made for Camas Health & Safety Fair
Career Day Scheduled for April 23rd at Liberty Middle School
ECFR will participate in JAS Interviews on May 20th & 21st
CAPE Enrichment Program (Fire Fighter Olympics) Cancelled at Cape Horn Skye
Conducted Monthly Staff Meeting
Attended Annual Type 2 IMT Training in Yakima
Met with Architect to Review Progress on Station 1-6 Enclosure Project
New Staff Vehicle Scheduled for Installation of Warning Equipment
Efforts Underway to Hardwire Plans/Finance Trailer for Computers/Printers
I-Suite (Database) Training Scheduled for Regional T-3 IMT
Contracted Shredding Service Here May 18th to purge old Records
Purchasing New-style Fire Shelters for Wildfire Response
Sold Surplused Pontoon-Style Air Compressor for \$500—via E-Bay—Thanks to FF Frank Billington

The Board Thanked FF Billington for his time and effort—on behalf of the Fire District—in selling the surplused Pontoon-Style Air Compressor on E-bay.

Assistant Chief Bob Jacobs reviewed his written report.

Assistant Chief Dean Thornberry reviewed his written report.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Brad Baldwin, Volunteer Association Liaison, could not attend. Jeff Walton, Alternate Liaison, could not attend. No report(s) were provided.

MISCELLANEOUS REPORTS:

There were no miscellaneous reports.

FIRE DISTRICT BUSINESS:

Shared Services with Camas Fire & Rescue. Chief Koehler has been meeting with Chief Leon (Camas Fire) and Camas' Union to further address Functional Consolidation issues.

Chief Leon thanked the Board for being invited to the Fire District's Annual Awards Banquet. He thought it was a nice event for the Members of ECFR. Chief Leon discussed the Overtime Issues—and assured the Board that when additional CFD staff were available—without OT costs—they would be sent to staff Station 1-1. Leon mentioned that the Camas Union is unwilling to work with one person on an apparatus—and would require that an appropriately trained partner be provided (or that Camas NOT staff Station 1-1 during that time). If an ECFR Member is scheduled to partner with the Camas Fire Fighter—and can't stand 'make' their duty day—Camas will give ECFR first chance to staff that 'partner position' before filling that seat with another Camas person.

Camas will start staffing Station 1-5, 24 hours per day (7 AM to 7 PM), starting in July. Camas is anxious to move forward on the functional consolidation project. There will be some changes in Camas staff when the functional consolidation occurs—the EMS Billing Clerk will be strictly limited to her 3 hours in the City Finance Office—then will move to provide clerical support to her assigned Assistant Chief.

DRAFT Transitional Plan for Functional Consolidation.

A copy of the latest DRAFT Plan was provided to the Board for their review—along with an updated ORG Chart. An Agenda for the upcoming Fire Authority Meeting was also provided.

EMS Response Billing. There were no EMS Response billing issues discussed.

Debt Forgiveness.

“CP” recently passed away. They made a partial payment, but still owes ECFR approximately \$213. Columbia Collectors will not follow-up, due to a lack of probable assets. Staff asks the Board to forgive all EMS response charges.

MOTION (by Rasmussen): To forgive all charges related to EMS response for “CP”. SECONDED by Clancy. Passed Unanimously.

Bear Prairie Satellite Station. Commissioners Larson and Rasmussen—along with Chiefs Koehler and Thornberry—met with the Architects to review preliminary drawings of the “enclosure project” for the Bear Prairie Station. Some minor changes will be made and the rest of the drawings will be completed—based upon this meeting.

Paramedic Training Program. Chief Koehler provided the Board with a recommendation on funding for the three applicants to this program. FF Porter came out in First Place and is recommended to receive full funding—minus the cost of textbooks (which she already possesses). FF Fuhrman came out in Second Place. He asked for ONLY his last tuition payment. Staff suggests using unused funds from those two awards to fund FF Fischer. The Board agreed—but desires to have the unspent \$800 (Porter’s text funds) given to FF Fischer.

The Board discussed the possibility of funding all of Fisher’s Paramedic education—if funds (later in the budget year) permit. Staff will review the budget (towards the end of FY2009) and advise the Board.

MOTION (by Clancy): To award all line-item funds—for this project—to the three candidates (per the amended Staff recommendation). The Board wishes all three candidates ‘good luck’ in their studies. SECONDED by Cox. Passed Unanimously.

5-Member Board Issue: Primary/General Election vs. Cost. Resolution #106—04212009 is necessary to move this Ballot Measure to the General Election—per Board action at their last Regular Board Meeting.

MOTION (by Rasmussen): To adopt Resolution #106-04212009. SECONDED by Clancy. Passed Unanimously.

Office Enclosure at Station 1-4. After some discussion about the possible need to add electrical circuits, the desire to know what will be required to obtain a building permit, and the desire to know the cost of a building permit, the Board asked Staff to ‘flesh-out’ the project, a bit more, and bring it back to a Regular Board Meeting.

Surplus Water Tender. Resolution #105—04212009 is necessary to complete the surplus process for this Water Tender—per Board action at their last Regular Board Meeting.

MOTION (by Larson): To adopt Resolution #105-04212009. SECONDED by Clancy. Passed Unanimously.

Apparatus Renumbering. Chief Thornberry is waiting for cost estimates to come back before moving forward on re-numbering ECFR apparatus—in the 90-series.

LOCAL BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS

Chairman Gary Larson called the Local Board for VFF&ROs Meeting to order at 7:45 PM. There was one item of business to discuss: Authorize the State Board of Volunteer Fire Fighters and Reserve Officers to pay for Physician Services rendered for a hand injury. The Local BVFF&ROs approved the invoice voucher. The Local Board for VFF&ROs Meeting was adjourned at 7:46 PM. The Minutes of the Local Board for VFF&ROs Meeting are filed separately.

ROUNDTABLE:

Shared Services Meeting, Thursday, April 23, Station 1-1, 6 PM
Document Shredding, Monday, May 18th, Station 1-4, AM
May 19th Regular Board Meeting Will Be Held At Station 1-5

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

The Board adjourned at 7:47 PM.

The next Regular Board Meeting is scheduled for May 5, 2009, 7 PM, Station 1-1.

Respectfully Submitted,

EAST COUNTY FIRE & RESCUE

by

John Clancy, Commissioner

Greg Cox, Commissioner

Harry Goodnight, Commissioner

Gary Larson, Chairman

Victor Rasmussen, Commissioner

ATTEST:

DISTRICT SEAL:

Scott Koehler, District Secretary