

EAST COUNTY FIRE & RESCUE

Regular Board of Fire Commissioners Meeting

August 4, 2009

CALL TO ORDER:

The meeting was called to order by Chairman Gary Larson at 7:00 PM at Station 91.

The following were in attendance: Greg Cox, John Clancy, Harry Goodnight, Gary Larson, Victor Rasmussen; Scott Koehler, Bob Jacobs; Russell Boten, Michael Cummins, Nancy Hooper, Martha Martin and Sheldon Tyler.

AGENDA ADJUSTMENTS:

Commissioner Larson sought adjustments to the agenda.

There were none.

CONSENT AGENDA:

- ◆ Approval of Minutes:
 - July 21, 2009 Regular Board Meeting Minutes
 - July 21, 2009 Local BVFF&RO Meeting Minutes
- ◆ Approval of August 4, 2009 Financial Report

MOTION (by Clancy): To approve the Consent Agenda. SECONDED by Rasmussen. Passed Unanimously.

OPEN TO THE PUBLIC:

There was nothing discussed.

CORRESPONDENCE:

Washington State Auditor—Fraud Risk Alert. Starting on July 1st, local government can report known or suspected losses through the State Auditor's secure Web site. State law requires local governments to report known or suspected losses, other illegal activity, and instances where disciplinary action—involving possible losses—is taken against an employee.

Washington Fire Chiefs—Washington Survey and Rating Bureau. The State Chiefs Association has been working with the Washington Survey and Rating Bureau to address a number of issues that affect fire departments: CAFS, Accreditation, Automatic Aid, the 5-Mile Rule, training, proration, Regional Fire Authorities, Tender Operations, etc. Some agreements have been reached that might benefit fire service providers.

City of Camas—Raw Waterline Fire Hydrant Service. The City of Camas responded to ECFR's request to re-activate several fire hydrants—located in the Fire District—that had been shut-down. These hydrants will—likely—be reactivated during a portion of the year when salmon runs will not be impacted by allowing water to charge this supply line.

Board of County Commissioners—Road Improvements at SE 352nd Avenue & SE 20th Street. The Fire District—and some neighbors—asked Clark County to address safety concerns at the intersection of SE 352nd Avenue and SE 20th Street—following a two-car multi-patient MVC at that location earlier this year. Clark County Public Works sent ECFR a copy of a letter—addressed to a neighbor—explaining the changes planned for this intersection to improve safety.

Washington Finance Officers Association—Tamara Dinius—Professional Finance Officer Award. Administrative Assistant Tamara Dinius was earned the “Professional Finance Officer Award” for the State of Washington from the Washington Finance Officers Association. This is Tammy’s second year as a PFO.

REPORTS OF OFFICERS:

The following has occurred since the last Regular Board Meeting:

<u>Total Calls</u>		<u>Projected:</u>
FY2007	1.65 Calls/day	605/year
FY2008	1.70 Calls/day	623/year
<u>FY2009--YTD</u>		
379 Calls	1.75 Calls/day	640/year

Calls that have occurred since the last Regular Board Meeting:

- 15 EMS
- 3 Non-Injury MVAs
- 2 Brush/Grass Fires
- 1 House Fire—ECFR (Good stop, Resuscitated 2 Dogs)
- 1 Shop Fire
- 1 M/A Structure Fire—8-Plex—Camas FD
- 1 M/A Structure Fire—Skamania Co FD #4—Cancelled While Enroute

Chief Thornberry and Chief Koehler attended a State Mob: Union Valley Fire—Chelan, WA
 Thanks to Chief Jacobs and Captain Carnes for Operating the District in our Absence
 Open House was Very Successful—Estimated 500-600 Visitors—Great Public Information/Pub Ed Event
 ECFR Personnel Did A Great Job of being Hosts and Hostesses
 Thanks to EVERYONE Who Helped Make This Event a Success
 Pilots Want To Move Airport Appreciation Day to A Weekend After Camas Days
 MX Nationals Weekend was Very Quiet—A few minor medicals—Landed Life-Flight Once for AMR
 Station 91 Operated as a Public Cooling Station for Several Days at Peak of High Temperatures
 Thanks to our Volunteers (Fire, EMS and ERT) for Staffing This Event
 Currently Experiencing Extreme Fire (Hazard) Conditions
 Camas Personnel Staffing Station 91—24/7 Again—on Two Shifts (Captain Carnes Staffs the Third Shift)
 New Water Tender Repaired—Several Factory Issues
 Public Newsletter Mailed—Getting Responses for Fire Station Birthday Party Contest
 Enrolling Outside Students for this Fall’s Instructor I Class
 ECFR Budget Process Is Underway—Already Receiving Suggestions for FY2010 Budget
 Health & Fitness Grant Committee Met—Equipment Bids are Complete—Finishing-Up Medical Evaluation Piece
 Participated in CRESA’s Budget Committee Meeting
 ESD 112 Summer Fire Fighter Academy is underway.
 Square Mile Project underway.
 ECFR is waiting for completion of DRS Audit Paperwork

Assistant Chief Bob Jacobs reviewed his written report. He also reported that ECFR had been invited to a Life Flight drill with Washougal Fire. This turned-out to be a good drill that was enjoyed by the Fire Fighters and EMS personnel who attended.

Assistant Chief Dean Thornberry did not attend—he just returned from a State Mob fire. No report was provided.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

No representatives were present from the Volunteer Fire Fighters Association. No report was provided.

MISCELLANEOUS REPORTS:

There were no miscellaneous reports.

FIRE DISTRICT BUSINESS:

Shared Services with Camas Fire & Rescue—There will be a meeting, on Thursday, involving a representative group of Elected Officials from both the City Council and ECFR. Mayor Dennis and Camas City Administrator Lloyd Halverson will, likely, participate in that meeting, too.

Joint Ambulance Purchase & Financing. The City of Camas has published a bid announcement for one new mid-sized-chassis ambulance. ECFR has not seen the final bid document, nor has the City discussed—any further—their plans to finance the unfunded portion of their project.

EMS Response Billing. The number of open, active accounts is diminishing quickly.

Debt Forgiveness. There were no debt forgiveness requests to consider.

Bear Prairie Satellite Station. Commissioner Larson reported that he is waiting for completion of the Engineering Report for the southern carport supports. Upon receipt of that report, the District can purchase the required building permit—and the ‘grandfathering’ project (approval of the previous owner’s unpermitted/uninspected additions and changes) for the house will be complete.

There has been discussion about possibly relocating the barn to the center of the property—placing it in line with the driveway. Doing so would require apparatus to drive over the plumbing that feeds the septic tank. The County Health Department would, probably, require the District to protect or move the septic tank feeder lines. Commissioner Larson asked if the Board had a preference for location of the barn/storage shed. Board consensus was to enclose the existing barn/shed at its current location.

Open House at Station 91. Chief Koehler reported that the July 26th Open House was a great success. An estimated 500-600 persons—of all ages—visited the Station. The Fire Fighters, EMS providers, ERT personnel, Staff and Commissioner all did a GREAT job of meeting the public; showing-off the station, apparatus and equipment; and answering citizen questions. Paula Knapp did a GREAT job of organizing and coordination the event—bringing in several outside agencies (CRESA, CCSO, Red Cross, etc) to supplement ECFR’s displays/activities. There was a lot of very positive Customer feedback from the Open House.

The Pilot’s Association appreciated having the Fire District’s Open House occur on the same day as Airport Appreciation Day. They feel that the two events feed-off of each other. They had some scheduling conflicts with desired participants/displays—and have suggested moving next year’s Open House/Airport Appreciation Day to a weekend following Camas Days. Staff will evaluate possible dates—which would help us avoid covering Camas Days (parade), the Fire District Open House and the MotoCross Nationals *all* on the same weekend.

The Open House came in quite far under budget. Chief Koehler has asked Paula Knapp to investigate the cost of purchasing a middle-of-the-road Public Address System for use at District events. The PA system that the District borrowed for the Hurst Tool/Auto Extrication Demonstration did not work well for the crowd that attended. The Board supported the idea.

Washougal Water Tower. The City of Washougal Water Department is requesting an update on the Fire District's willingness to grant them an easement to their proposed water tanks—located next to Station 94. The Board is waiting for additional feedback from our neighbors.

Purchase Request: Staff requests that the Board cancel the last Purchase Request for seven (7) sets of Turnouts—approved at a previous Board Meeting—allowing the District to purchase a different style of protective gear that is compliant with the newest edition of the NFPA Standards on PPE.

Turnouts and Equipment. Staff would like to purchase five (5) sets of Turnouts to replace worn or outdated turnouts. The Globe G-XCEL style has pants with a shorter back, a coat with a longer tail, and ergonomically-designed elbows and knees for easier movement. This new style meets the latest NFPA Standard for Turnouts. Additionally, the old style of turnouts is being discontinued by Globe—requiring us to, eventually, find a different style or different brand of protective clothing. Total estimated cost—for five sets—is \$9,000.

MOTION (by Cox): To cancel the previous authorization to purchase seven sets of Turnouts—and to approve the purchase of five (5) sets of G-XCEL turnouts, as requested by Staff, with the purchase price not to exceed \$9,000. SECONDED by Rasmussen. Passed Unanimously.

Surplus Tender and Porta-Tank. The new Water Tender has been placed into service and the last 1970's vintage Tender has been stripped and is ready for surplus/public sale. Resolution #107-08042009 surpluses this vehicle. Resolution #108-08042009 surpluses an old collapsible water tank that is no longer needed—all in-service Water Tenders have newer/better portable tanks.

MOTION (by Clancy): To adopt Resolution #107-08042009—Surplusing an Old Water Tender; and Resolution #108-08042009—Surplusing an Old Porta-Tank.. SECONDED by Cox. Passed Unanimously.

Award HVAC Maintenance Contract. Assistant Chief Thornberry sought bids for the semi-annual HVAC Maintenance Program, as required by State Law. Dan's Top Notch Sheet Metal was the low bidder at \$1,400, but Staff asks the Board to award the contract to Millenium HVAC, for \$1,540, due to the unsatisfactory performance received from Dan's Top Notch in their previous dealings with the Fire District. Millenium HVAC has always provided outstanding service to the District, and has not required extra Staff time to seek follow-up appointments and provide extra oversight to finish work that should have been completed during their 'first' visits.

MOTION (by Clancy): To award the HVAC contract to Millenium HVAC—who was NOT the low bidder—based upon prior unsatisfactory service that the Fire District received from Dan's Top Notch. SECONDED by Cox. Passed Unanimously.

LOCAL BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS

Chairman Gary Larson called the Local Board for VFF&ROs Meeting to order at 7:42 PM. There was one item of business to discuss: Seek reimbursement for a New Member Physical. **The Local Board approved seeking reimbursement for this cost from the State BVFF&ROs.** The Local Board for VFF&ROs Meeting was adjourned at 7:43 PM. The Minutes of the Local Board for VFF&ROs Meeting are filed separately.

ROUNDTABLE:

Fire Authority Meeting, August 13th, 6 PM, Station 42-Postponed

Roving Board Meeting, August 18th, 7 PM, Station 94

Ambulance Advisory Board Meeting, September 10th, 5:30 PM, Location TBA

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

The Board adjourned at 7:44 PM.

The next Regular Board Meeting is scheduled for August 18, 2009, 7 PM, Station 94.

Respectfully Submitted,

EAST COUNTY FIRE & RESCUE

By

John Clancy, Commissioner

Greg Cox, Commissioner

Harry Goodnight, Commissioner

Gary Larson, Chairman

Victor Rasmussen, Commissioner

ATTEST:

DISTRICT SEAL:

Scott Koehler, District Secretary