

EAST COUNTY FIRE & RESCUE

Regular Board of Fire Commissioners Meeting

July 7, 2009

CALL TO ORDER:

The meeting was called to order by Chairman Gary Larson at 7:00 PM at Station 91.

The following were in attendance: John Clancy, Harry Goodnight, Gary Larson, Victor Rasmussen; Scott Koehler, Bob Jacobs, Dean Thornberry; Mike Carnes, Michael Cummings, Jack Hooper, Nancy Hooper, Martha Martin, Janet Savoy, Sheldon Tyler and Jeff Walton.

AGENDA ADJUSTMENTS:

Commissioner Larson sought adjustments to the agenda.
There were none.

CONSENT AGENDA:

- ◆ Approval of Minutes:
 - June 16, 2009 Regular Board Meeting Minutes
 - June 16, 2009 Local BVFF&RO Meeting Minutes
- ◆ Approval of July 7, 2009 Financial Report
- ◆ Excuse Commissioner Cox

MOTION (by Clancy): To approve the Consent Agenda. SECONDED by Goodnight. Passed Unanimously.

OPEN TO THE PUBLIC:

There was nothing discussed.

CORRESPONDENCE:

Parade Magazine—Why They Serve: 72% of America's Fire Fighters are Volunteers. This article was carried in last Sunday's Parade Magazine. It is a good article about where most of America's Fire Fighters come from, how and why they serve their Communities, and some of the challenges faced by America's Fire Service.

REPORTS OF OFFICERS:

The following has occurred since the last Regular Board Meeting:

<u>Total Calls</u>		<u>Projected:</u>
FY2007	1.65 Calls/day	605/year
FY2008	1.70 Calls/day	623/year
<u>FY2009</u>		
325 Calls	1.72 Calls/day	630/year

Calls that have occurred since the last Regular Board Meeting:

- 14 EMS
- 3 Non-Injury MVAs
- 2 Injury MVAs
- 2 Commercial Fires (M/A to Washougal Fire & Rescue)
- 2 Brush/Grass Fires
- 1 Car Fire

- 1 Fire Alarms
- 1 Public Service

Quiet Three Weeks—No Fireworks-related Calls during Holiday
Volunteers and Part-Timers Standing Shifts at Station 91 to Help Fill Duty Schedule
Camas Personnel Starting to Staff Station 91, Again, Intermittently
New Water Tender Has Arrived—Radio Installation Tomorrow—Scheduling Decals
Gearing-up for Wildfire Season—Extending Day Shifts to 12 hours
Squads Undergoing Repairs
Completed Final Draft of Public Newsletter
Working on Open House Arrangements—for Station 91—for July 26th
Met with MX Nationals Organizers—Finalizing FD's plan for that Event
Finalizing Grant for AFG—Stimulus Package—for Fire Station Construction
Worked with Contractors on Easement at Station 91 for Airplane Hanger Construction Project
Fixed Problems with Station Tones—Occurred at CRESA following Renumbering Project
Regional Burning Ban begins July 15th—Runs until October 1st
Reviewing DRAFT Functional Consolidation Plan with Camas Fire
Working Through Issues with Camas IT Department—for Station 95
Health & Fitness Grant Committee Met—Projects are Underway
ESD 112 Summer Fire Fighter Academy is underway.
Square Mile Project getting underway.
New Map Books Placed In Likely Mutual Aid Apparatus
TB Testing being Completed.
ECFR completing DRS Audit
Participated in GAO Interview/Survey regarding AFG Programs
Annual EAP Utilization Report has been received by the District
County Fire Marshal's Office will lose only one FT Position—following Fire Service testimony at
Public Hearing

Assistant Chief Bob Jacobs reviewed his written report.

Assistant Chief Dean Thornberry reviewed his written report. He also noted that Rescue 93 will be retained to pull the Plans/Finance Trailer within the Region. Upon questioning by the Board, Thornberry advised that the Fire District will keep the Porta-Tank from the soon-to-be surplus Water Tender.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Jeff Walton, Volunteer Association Liaison Alternate, advised that there was nothing to report at tonight's Board Meeting.

MISCELLANEOUS REPORTS:

There were no miscellaneous reports.

FIRE DISTRICT BUSINESS:

Shared Services with Camas Fire & Rescue—Ambulance Financing. There is a Shared Services Sub-Committee Meeting scheduled for tomorrow. This meeting will allow the Fire District to address some concerns with Camas Fire about the lack of staffing being provided at Station 91. There are some other issues to be discussed, as well: communication, cost containment, continuity of effort, etc. There will be a Fire Authority/Shared Services meeting on July 16th.

The Fire District has agreed to provide \$100,000 toward the purchase of a new ambulance. Camas has asked if the District will consider financing the ambulance for them—with the city

covering all costs over our \$100,000 obligation. There will be more information forthcoming—from Camas—on their request.

EMS Response Billing.

Debt Forgiveness.

There were no debt forgiveness requests to consider.

Bear Prairie Satellite Station. Commissioner Larson reported that he will meet with the Clark County Fire Marshal, tomorrow, to look at set-backs for the addition on the back of the house. This is the last item needing attention to allow the previous owners' unpermitted construction to be accepted by the County.

Open House at Station 91. Chief Koehler reported that efforts are underway for the July 26th Open House. Paula Knapp is heading-up this project and is doing a very good job.

Washougal Water Tower. The City of Washougal Water Department is requesting an update on the Fire District's willingness to grant them an easement to their proposed water tanks—next to Station 94. The Board is waiting for additional feedback from our neighbors.

Review Draft Policies.

Taking of Photos and Videos. Commissioner Clancy provided the Board with a draft policy on the taking and use of photos and videos. He asked the group to review the document and provide suggested changes—in anticipation of adopting this policy at the next Regular Board Meeting.

Temporary FT Employment for Mobilizations. Chief Koehler requested the Board to update the District's policy on Temporary Employment for Mobilizations. This policy documents the process for taking Volunteers and Part-Timers on—as Temporary Employees—during large-scale emergencies, as well as sets the pay scale that will be utilized during such events.

MOTION (by Larson): To adopt policy 90.2.6. SECONDED by Clancy. Passed Unanimously.

Public Newsletter. The Board reviewed the final draft copy of the upcoming public newsletter. They were favorable and directed the Chief to proceed with printing and mailing of the document.

Easement for Hangar Construction at Grove Field. The District dealt, some months ago, with a company—who was planning to develop aircraft hangars on Grove Field—who desired access/an easement across District property (near the septic mound area). The Board was favorable—at that time—and had the District's Attorney draft an agreement. When the credit market cooled, so did all efforts on the new hangars.

The Developers approached the District, again, last week—seeking immediate access across the NW corner of our property—so that clearing and construction could begin. Commissioner Larson was contacted and he agreed that such an arrangement would be OK. Chief Koehler is seeking retroactive approval for the District to enter into an agreement allowing these folks access across District property.

MOTION (by Clancy): To grant the Board Chair retroactive approval to sign an easement agreement allowing the hangar development company access across the NW corner of the Fire District's property at Station 91. SECONDED by Rasmussen. Passed Unanimously.

AFG—Stimulus Program for Fire Station Construction. Chief Koehler reported that the Assistance to Fire Fighter’s Grant application—for the Federal Stimulus Program for Fire Station Construction—was about 70% complete. He reviewed an updated list of possible projects for inclusion in the grant. The Board felt that these projects were appropriate to include in the grant application.

Sheldon Tyler asked about match money. The Grant does not require match money—but provides a more favorable score by offering matching funds. The Board is OK with providing an offer of some match money. The Chief will meet with Tammy to see what level of funding (minor amounts) the District can offer without depleting the Reserve Fund that we use for ‘float’.

Apparatus Renumbering Costs. Assistant Chief Thornberry reviewed the costs—incurred by the Fire District—as a result of the recent renumbering project undertaken, countywide, at Vancouver Fire’s urging. ECFR paid \$2007.77 for materials and labor. The Board directed the Chief to seek reimbursement from Vancouver for our costs.

Red Cross Shelter at Station 93. The District has, in the past, offered Station 93 for use by the Red Cross as a public shelter. Every few years, the Red Cross updates their records. They desire to know if the Fire District will still allow them to use Station 93. The Board was OK with continuing the shelter offer and updating ARC records.

NAEFO Conference. Commissioner Larson requested to attend the annual National Association of Elected Fire Official’s Conference on September 28th and 29th. His desire is to support NAEFO’s efforts to get the IRS to re-define “Volunteer”—so that the Federal Government stops taxing reimbursements paid to Members for drill attendance and call response.

MOTION (by Clancy): To approve Commissioner Larson’s attendance at this year’s Annual NAEFO Conference. SECONDED by Rasmussen. Passed Unanimously.

Location of August 18th Regular Board Meeting. The quarterly roving Board Meeting will occur on August 18th. The consensus of the Board was to hold the meeting at Station 94. The Chief will notify the media.

Offices at Station 94. Commissioner Clancy asked about progress on the Office Construction Project at Station 94. Chief Koehler advised that he has been working on other projects and has not, yet, completed that proposal. More research will be needed to determine County requirements and to develop a solid cost estimate.

LOCAL BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS

Chairman Gary Larson called the Local Board for VFF&ROs Meeting to order at 8:13 PM. There were no items of business to discuss. The Local Board for VFF&ROs Meeting was adjourned at 8:14 PM. The Minutes of the Local Board for VFF&ROs Meeting are filed separately.

ROUNDTABLE:

MX Nationals July 22nd thru July 27th at Washougal MX Park

EXECUTIVE SESSION:

The Board recessed into Executive Session at 8:15 to Review the Performance of a Public Employee per RCW 42.30.110 (g). The estimated time for the session was 10 minutes.

BOARD RECONVENES:

The Board returned to regular session at 8:25 hours. Staff will conduct more research for the Board to review in Executive Session at the next Regular Board Meeting.

ADJOURNMENT:

The Board adjourned at 8:27 PM.

The next Regular Board Meeting is scheduled for July 21, 2009, 7 PM, Station 91.

Respectfully Submitted,

EAST COUNTY FIRE & RESCUE

By

John Clancy, Commissioner

Absent _____
Greg Cox, Commissioner

Harry Goodnight, Commissioner

Gary Larson, Chairman

Victor Rasmussen, Commissioner

ATTEST:

DISTRICT SEAL:

Scott Koehler, District Secretary