

EAST COUNTY FIRE & RESCUE

Regular Board of Fire Commissioners Meeting

June 16, 2009

CALL TO ORDER:

The meeting was called to order by Chairman Gary Larson at 7:00 PM at Station 1-1.

The following were in attendance: John Clancy, Greg Cox, Harry Goodnight, Gary Larson, Victor Rasmussen; Scott Koehler, Bob Jacobs; Mike Carnes, Jack Hooper, Nancy Hooper, Paula Knapp, Martha Martin, Sheldon Tyler and Jeff Walton.

AGENDA ADJUSTMENTS:

Commissioner Larson sought adjustments to the agenda.
There were none.

CONSENT AGENDA:

- ◆ Approval of Minutes:
 - June 2, 2009 Regular Board Meeting Minutes
 - June 2, 2009 Local BVFF&RO Meeting Minutes
- ◆ Approval of June 16, 2009 Financial Report

MOTION (by Clancy): To approve the Consent Agenda. SECONDED by Cox. Passed Unanimously.

OPEN TO THE PUBLIC:

Martha Martin introduced herself—she is a candidate in the upcoming Fire Commissioner's race.

CORRESPONDENCE:

There was no correspondence discussed.

REPORTS OF OFFICERS:

The following has occurred since the last Regular Board Meeting:

<u>Total Calls</u>		<u>Projected:</u>
FY2007	1.65 Calls/day	605/year
FY2008	1.70 Calls/day	623/year
<u>FY2009</u>		
297 Calls	1.77 Calls/day	649/year

Calls that have occurred since the last Regular Board Meeting:

- 25 EMS—1 Non-Response
- 3 Non-Injury MVAs
- 2 Fire Alarms
- 2 Burning Complaints
- 2 Hazardous Condition
- 2 Public Service
- 2 Mistaken Alarm
- 1 Double-Structure Fire (M/A to Skamania County)
- 1 RV Fire
- 1 Car Fire

Tammy passed her Professional Human Resources Certification Test
New County-wide Station/Apparatus Numbering System Started Today (91, 92, 93, 94, 95 & 96)
Provided Input at Public Hearing for Reduction of Fire Marshal's Office
Volunteers and Part-Timers Standing Shifts at Station 1-1 to Help Fill Duty Schedule
 Camas Personnel Starting to Staff Station 1-1 Again
Oral Interviews for the 28 Applicants for Volunteer Fire Fighter—this past weekend
Reviewing DRAFT Functional Consolidation Plan
Health & Fitness Grant Committee Met—Projects are Underway
Researching Federal Stimulus Grant Program for Fire Station Construction
Mobilization Schedule Published for Wildfire Season
VFIS Risk Reduction Consultant visited—Presented him with SOPs/SOGs,
 He also conducted a Safety Inspection of Station 1-4
Preparing MotoCross Plan for this Summer's National Event
New Staff Vehicle In-service
Attended Ambulance Advisory Group Meeting
Attended County Fire Chief's Meeting
Summer Academy for High School Fire Fighters (Cadet Program) will start soon.
Cadet's Class Has Ended for the 2008/2009 School Year
Hazardous Materials—Operations Class taught last weekend
ECFR completing DRS Audit
Preparing to Surplus the Rescue Unit
Participated in Annual Drill for Regional Type 3 Incident Management Team
Plans/Finance Trailer Hardwired for Computers/Printers
 I-Suite (Database) Training Completed for Regional T-3 IMT Members
Attended John Talbot (CRESA Assistant Director) Retirement Gathering Today

Assistant Chief Bob Jacobs reviewed his written report.

The Board thanked Chief Jacobs for bringing the Water Tender project to completion ahead of schedule and under budget.

Assistant Chief Dean Thornberry is on an assignment. Chief Koehler overviewed Thornberry's written report.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Jeff Walton, Volunteer Association Liaison Alternate, reported that arrangements are being finalized for the upcoming Vintage Motorcycle Race.

MISCELLANEOUS REPORTS:

There were no miscellaneous reports.

FIRE DISTRICT BUSINESS:

EMS Agreement with Camas Fire & Washougal Fire. The City of Camas currently has an EMS Agreement with ECFR. They also have a separate EMS Agreement with the City of Washougal. Camas is now desirous of having a single EMS Agreement with ECFR *and* Washougal. The Fire District's attorney has reviewed the proposed 'single' agreement and provided his comments to Camas' City Attorney. After review—the changes will be forwarded to Washougal's City Attorney. The Board will, likely, see this agreement—for possible signatures—this Fall.

Shared Services with Camas Fire & Rescue. Chief Leon, Camas Fire, is preparing for Thursday's Fire Authority Meeting. He hopes to have a DRAFT PLAN available for review by the Elected Officials.

Progress continues toward the purchase of a new ambulance. The ECAB group discussed the possible purchase of one or two medium-sized-chassis ambulances. Prices were provided for ECAB Member review. There was discussion, at the ECAB Meeting, about how to finance the new unit(s).

EMS Response Billing.

Debt Forgiveness.

There were no debt forgiveness requests to consider.

Bear Prairie Satellite Station. Commissioner Larson reported that the Clark County Health Department has signed-off on the septic system at the Bear Prairie Satellite location. The County is now concerned about the addition—on the back of the house—that encroaches into the western set-back. The Fire District will need to obtain a variance, from the County Fire Marshal, to move this project forward.

Purchase Requests:

Training Materials—AFG: Health & Wellness Grant: The Federal grant requires that most Fire Fighters be trained to the Fire Fighter 1 level. The District was granted funds to purchase text books, study guides and AV materials to support the effort to provide FF1 training. Additionally, funds were provided to obtain text books, study guides and AV materials to support Hazardous Materials—Operations level training. Total cost of these purchases is \$17,121.07—including shipping and sales tax—95% of these costs will be reimbursed to the Fire District.

MOTION (by Clancy): To approve the purchase of training materials—as required by the AFG Health & Wellness Grant—to support efforts to train our personnel to the Fire Fighter 1 and Haz Mat Ops levels. SECONDED by Rasmussen. Passed Unanimously.

800 MHz Radio for New Water Tender: A new radio is needed to outfit the new Water Tender. The proposed radio is capable of operating in both the current Analog radio system—and the possible future Digital radio system (provided that CRESA stays within the 800 MHz range). The current radio system is proprietary to Motorola equipment, so only Motorola can bid on this radio. Total cost is projected to be \$2,633.48 plus WST.

MOTION (by Rasmussen): To approve the purchase of a new mobile radio for the new Water Tender. SECONDED by Goodnight. Passed Unanimously.

Fire Shelters: The Federal Government has mandated the replacement of all old Fire Shelters by next fiscal year. One-third of our shelters were replaced last year. Staff proposes to replace another third this year—with the final third being handled next year. The new Fire Shelters are \$300 each—off the Federal bid. ECFR desires to purchase 10 units. Total cost is estimated to be \$3,000. This was a budgeted item.

MOTION (by Clancy): To approve the purchase of 10 new Fire Shelters. SECONDED by Cox. Passed Unanimously.

Air Compressor for Station 95. The air compressor at Station 95 needs to be replaced. It is an old, small unit that needed replacement before the Fire District moved out of that Station—last year. Staff would like to replace the ‘residential’ unit with a ‘commercial’ unit—similar to what was placed in Station 94. Staff seeks permission to price the unit—‘installed’. Bids will be brought to the Board for final approval. The Board was OK with taking this equipment ‘to bid’.

Open House at Station 1-1. Chief Koehler advised that enough Members seem to be available to facilitate an Open House on Sunday, July 26, during the Camas Days celebration. Staff will now undertake efforts to organize this public information/public education event. The Open House will be advertised in a Port of Camas-Washougal publication. It will also be featured in the proposed Public Newsletter.

Washougal Water Tower. The City of Washougal was slow in getting their copy of the Road Agreement to the Board for review. Lacking enough time to read the Road Agreement, the Board tabled any action on this project.

Review Draft Policy—Expenditure of Public Resources. Commissioner Clancy provided the latest DRAFT of Policy #70.5—Expenditure of Public Funds. This policy also supports the recently adopted policy on NOT filling swimming pools. After some minor discussion, the Board felt the policy was appropriate for adoption.

MOTION (by Cox): To approve Policy #70.5—Expenditure of Public Resources. SECONDED by Clancy. Passed Unanimously.

Public Newsletter. The Chief would like to issue this year's first semi-annual public newsletter. It is a budgeted item—which would be sent to all residents within the Fire District. The Board asked if the newsletter would mention the proposed 5-Member Board issue—slated for this Fall's General Election. Chief Koehler stated that it would. He also requested ideas for news articles and features to be included in this edition of the newsletter.

LOCAL BOARD FOR VOLUNTEER FIRE FIGHTERS & RESERVE OFFICERS

Chairman Gary Larson called the Local Board for VFF&ROs Meeting to order at 7:51 PM. There were no items of business to discuss. The Local Board for VFF&ROs Meeting was adjourned at 7:52 PM. The Minutes of the Local Board for VFF&ROs Meeting are filed separately.

ROUNDTABLE:

Fire Authority Meeting, June 18th, 6 PM, Station 42
District Offices Closed for July 4th Holiday on Friday, July 3rd
MX Nationals July 22nd thru July 27th at Washougal MX Park

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

The Board adjourned at 7:53 PM.

The next Regular Board Meeting is scheduled for July 7, 2009, 7 PM, Station 91.

Respectfully Submitted,

EAST COUNTY FIRE & RESCUE

By

John Clancy, Commissioner

Greg Cox, Commissioner

Harry Goodnight, Commissioner

Gary Larson, Chairman

Victor Rasmussen, Commissioner

ATTEST:

DISTRICT SEAL:

Scott Koehler, District Secretary